

WALDRON JR-SR HIGH SCHOOL

P.O. BOX 369
WALDRON, IN 46182



PHONE: (765)544-5588
FAX: (765)293-0943

Mr. Mark Shadiow, Principal
Ms. Whitney Moore, School Counselor
Mrs. Jenna Mitchell, School Treasurer

Mr. Ken Howell, Assistant Principal/AD
Ms. Kristen Hudnall, School Nurse
Mrs. Donna Lyon, Admin. Assistant

Assistant Principal/A.D. – Waldron Junior-Senior High School

Waldron Junior-Senior High School is seeking an assistant principal/athletic director for the 2021-2022 school year. This position has a 220-day contract.

Job Description:

Assist principal in overseeing student discipline, school safety, and attendance records.
Assist principal in evaluating teaching staff.
Assist principal and school counselor in coordinating state tests.
Assist in hiring teaching and coaching staff.
Schedule all athletic events, workers, transportation, and officials.
Oversee the athletic budget.
Oversee and maintain all athletic facilities.
Other duties as assigned by the principal.

Job Requirements:

Master's Degree in Education or related field required.
Valid Indiana Administrative License required.
A minimum of five years classroom teaching experience preferred.
Varsity coaching experience preferred.

Preference will be given to individuals with the following:

Prior athletic administration experience.
NIAAA certification: RAA, CAA, or CMAA.

Application can be found at <https://www.shelbyeastern.org/page/career-opportunities>. Please email resume, cover letter, application, and references to:

Mark Shadiow
Principal
102 N. East St.
Waldron, IN 46182
765-544-5588
mshadiow@ses.k12.in.us