

Vigo County School Corporation

Job Description

Title of Position: Head Soccer Coach

Primary Job Functions: The primary function of a coach is to plan, guide and direct his/her team/program within the framework of the school organization and athletic department.

Supervised and Evaluated by: Athletic Director/Assistant Athletic Director

Evaluation Period: Yearly

Prepared by: Director of Secondary Education

Date: November 2020

Approved by: Director of Human Resources

Date: November 2020

Minimum Qualifications and Credentials Required:

1. **Educational Requirements:** High school diploma (minimum). Bachelor's degree (or higher) with educational endorsement preferred. A Head Soccer Coach must meet IHSAA requirements.
2. **Possess Skills and Knowledge:** Able to work effectively with a wide range of athletes; able to work effectively under athletic department guidelines; able to communicate effectively with other staff, administration, students, parents and community; familiar with and possesses strong technical knowledge of the sport; utilizes appropriate coaching strategies; promotes principles of good sportsmanship.
3. **Experience:** Previous coaching experience preferred.
4. **Certification:** Teacher certificate is preferred. If lay coaches are selected, successful completion of the lay coaching certification program as prescribed by IHSAA rules is required.

Essential Functions and Responsibilities *(Other duties may be assigned):*

1. Possesses thorough knowledge of the sport.
2. Teaches fundamentals effectively.
3. Directs all levels in terms of practice organization, game preparation and strategy development.
4. Provides opportunities for student athletes which enhance self-esteem and encourage self-discipline.
5. Communicates well with staff, athletes and parents.
6. Promotes academic excellence.
7. Evaluates, when applicable, staff members working within the program.
8. Maintains good team discipline in a fair and consistent manner.

9. Communicates program goals and objectives to other coaches within the school corporation to encourage the development of coordinated programs.
10. Promotes and interacts with community feeder programs.
11. Coordinates off-season conditioning programs within the guidelines of IHSAA.
12. Employs positive motivational techniques.
13. Is neat, well-groomed, dependable, punctual and flexible.
14. Is thorough and responsive to all organizational tasks required by the athletic department.
15. Follows guidelines regarding sharing of facilities, care/maintenance of equipment and building security regulations.
16. Follows policies and procedures of the school and school corporation.
17. Be an example of exemplary adult behavior for students.
18. Project a genuine care and concern for students.
19. Supports athletic training services.
20. Tracks appropriate season records and statistics and shares this as needed.
21. Oversees assistant coaches for rules compliance and athletic department expectations.
22. Supervises locker rooms, buses, and team facilities.
23. Reports issues to supervisor.
24. Is able to interact with local media appropriately.